

# E-Learning Course

## Handle Portable Radio Communication

### Program Overview

Talking on radio frequencies may seem intimidating at first. After understanding two basic concepts, format and situational awareness, one can begin to excel with their radio communication skills. Radio calls are often similar in form in order to bring structure and increase frequency efficiency.

How important it is to have the correct radio communication procedure during normal and ab-normal operation? - In need of a two-way radio communication needs proper techniques to enable both parties to understand each other and have effective communication.

### Target Audience

This course is recommended for all airport staff who are using fixed or portable radios during their daily operation.

### Learning Objectives

- Develop effective communications using radio
- Identify radio features and controls
- Identify typical radio features and controls
- Use correct radio operating procedures
- Know standard procedural words, and phonetics
- Use your portable radio more effectively

### Pre-requisites

Trainees should have written and oral command of the language of instruction

### Course Content

- Course Aim
- Introduction
- Definitions
- General Rules
- Communication Process
- Communication Barriers
- Standards ICAO Words
- Interpret Phonetic Tables
- Readability scale Table
- Making Position Reports
- Communicating in Noisy Environments
- Respond to Radio Failure Emergency Calls
- Control of Communications
- Multiple Station Calls
- Guidelines
- Practical Radio Usage
- Course Closing

**Assessment** No Assessment

### Certificate

GAA certificate of recognition is awarded upon successful completion of the course